

Complete Crock Water System

Installing the Filter:

1. Remove the filter from its box.
2. Remove the wingnut and one washer (leaving one clear washer on the stem).
3. Insert the stem through the hole in the clear upper water reservoir.
4. Place the second clear washer on the stem, and attach the wingnut.
5. Turn the wingnut until tight.
6. Fill the water reservoir about 1/3 full and check for leaks.
7. If a leak is detected, repeat step 5.
8. Place the white “sock” over the filter and use one rubber band to hold the sock in place.
9. Insert the short piece of tubing into the filter stem to facilitate drainage.

It is very important that there is not a leak around the filter stem. The clean water in the crock will be contaminated by the water from the top reservoir.

Installing the Spigot:

10. Remove the spigot, nut, and white rubber washers from their packaging.
11. The spigot will be inserted into the ceramic crock in the pre-drilled hole.
12. Use one white rubber washer on the exterior and one on the interior of the spigot to ensure a watertight seal as you tighten the nut onto the spigot’s stem.

Filling Instructions:

13. Before using the filter system, it is recommended to sanitize the crock and water reservoir with a diluted bleach solution (1 teaspoon of bleach to 1 gallon of water).
14. Wipe down both the exterior and interior of both the clear upper water reservoir and the ceramic crock with the bleach solution and let stand for 3-5 minutes.
15. Wipe down with a dry paper towel or cloth.
16. Assemble the filter unit with the clear upper water reservoir (including filter, sock, and tubing) sitting on top of the crock with spigot attached.
17. Ensure the unit is sitting on a level surface, and then fill the upper unit with water.
18. As water is dispensed from the crock, add more water to the upper reservoir.

Flow Rate:

19. It will usually take a few days for the flow rate to reach its maximum output (2-3 gallons per hour). The flow rate will increase over time as the ceramic crock becomes saturated with water.
20. If you are having issues with flow rate, twist the tubing in the filter stem to improve.

Cleaning Instructions:

21. When the flow rate decreases, it is an indication of a dirty filter or filter sock.
22. Using rubber gloves, remove the sock and rinse thoroughly in clean water.
23. Over time, the white of the filter will dull and get clogged with particulates. Use the (provided) green scrub pad to GENTLY remove the surface of the filter. This will remove any chalky buildup and/or dirt that the filter has collected.
24. Rinse the filter with clean water.
25. Reinstall the sock, and refill the upper reservoir.

Never use any type of soap when cleaning any portion of this system! Soap WILL ruin the filter, the sock, and the ceramic crock, and your unit will no longer function properly.

Important Note:

For continuous usage, this filter is designed to last for ~10,000 gallons (or 12 months). The ceramic crock is good for 1-2 years. The filter should be replaced every 100 cleanings.

If only using the filter occasionally, it is recommended that the system is uninstalled completely with the sock and filter allowed to dry out thoroughly in a sunny, dry area. Storing a wet filter or sock will encourage microbial growth.