

# LOCKING COVER

## FOR COMMERCIAL THERMOSTATS

### 1 KEYPAD LOCK

To prevent use of the thermostat buttons after the locking cover has been installed:

- Press and hold the MODE button
- While holding the MODE button down, press the UP and DOWN arrow buttons simultaneously.
- The LOCKED icon will appear on the display.
- The thermostat is unlocked by performing the same procedure as outlined above.

### 2 SECURITY LEVELS

On commercial thermostats security levels are a great feature which the locking cover enhances. The security levels allow limited button function, which is determined by which security level is set.

- Security "Level 0" is no security, however as in Step 1, the buttons can still be locked with a keypad lockout.
- Security "Level 1" allows set point limiting (maximum heating and minimum cooling temperature setpoints).
- Security "Level 2" allows set point limiting (maximum heating and minimum cooling temperature set points) and locks the thermostat into Program mode. This is normally used to keep the program running at all times.
- Security "Level 3" locks out all the buttons except for the OVERRIDE button. Security level 3 is normally used so that no changes can be made to the set points and the program is running at all times. During programmed, unoccupied periods a press of the Override button will force the thermostat into Occupied 1 comfort settings, temporarily. With each successive push of the Override button, the override timer will add 30 minutes, until the maximum of 4 hours is reached. Then the next press will zero out the override timer, returning to unoccupied if there are no further button presses.

Security levels are set in *Advanced Setup*. To enter *Advanced Setup*, push the MODE and PROGRAM buttons simultaneously. If there is no PROGRAM button press the MODE and BACKLIGHT buttons. Now press the MODE button repeatedly until "SEC" appears in the left upper corner, then set the security level using the UP or DOWN arrow keys. Once the security level is 1, 2, or 3, press the MODE button to advance to the next step. Use the UP or DOWN arrow key to set the Maximum Heating temperature set point allowed. Press the MODE button to advance to the next step. Use the UP or DOWN arrow key to set the Minimum Cooling temperature setpoint allowed. Finally, to exit *Advanced Setup* press the PROGRAM or BACKLIGHT buttons once.

### 3 INSTALLATION

Mount thermostat on wall and set desired security levels and/or lock the buttons BEFORE attaching locking cover.

To attach cover, hook the left edge of the cover under the thermostat, then close the cover and turn the key lock 90 degrees. The locking cover locks the thermostat door closed and also locks the thermostat to the wall.

